

Select Language ▼

Powered by  Google Translate



DocuPrint CM305 df Support

Solution (2834)

How To Setup Network Scan to Server / Computer (SMB)

Setup Network Scan to Server / Computer (SMB)

NOTE: The following procedures are required to perform the Scan to Server / Computer (SMB) feature. The following uses Windows 7 as an example. The procedure may differ depending on the Operating System (OS).

1. ***Setting a login name and password for the Server / Computer.***
2. ***Creating a Shared Folder.***
3. ***Setting a destination using an address book.***

Setting a login name and password for the Server / Computer:

NOTE: A user login account with a valid and non-empty password is required to perform the Scan to Server / Computer (SMB) feature. If there is no password for login, you need to create a password on your User Login Account.

1. Click [Start], and then select [Control Panel]. The Control Panel window will be displayed.
2. Select [User Accounts].
3. Select [Create a password for your account], and then enter a password for the login account.



[Top]

Creating a Shared Folder on Server / Computer:

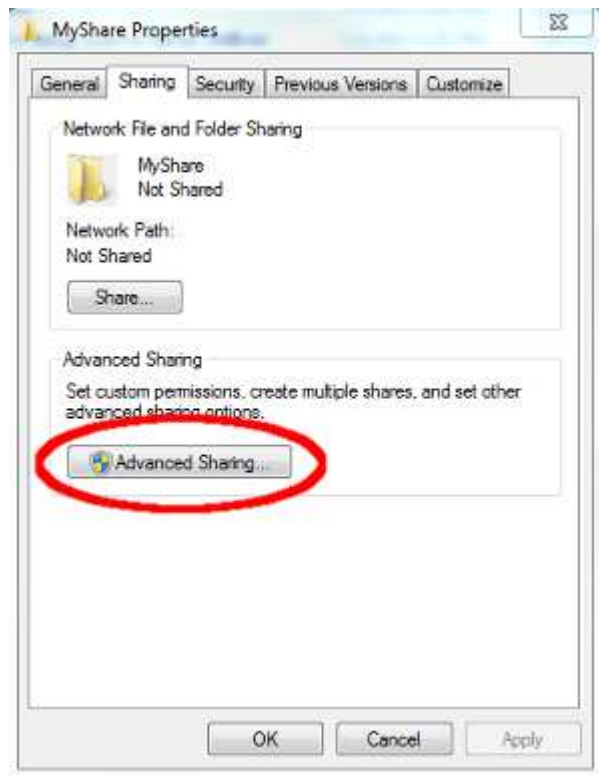
NOTE: A Shared Folder is required to store the scanned document.

1. Create a folder in the desired directory on the computer. (Example of the folder name: MyShare.)

NOTE: the Shared Folder should be named in English or numeric without space.

2. Right click on the folder, and then select [Properties].
3. Click the [Sharing] tab, and then click [Advanced Sharing].

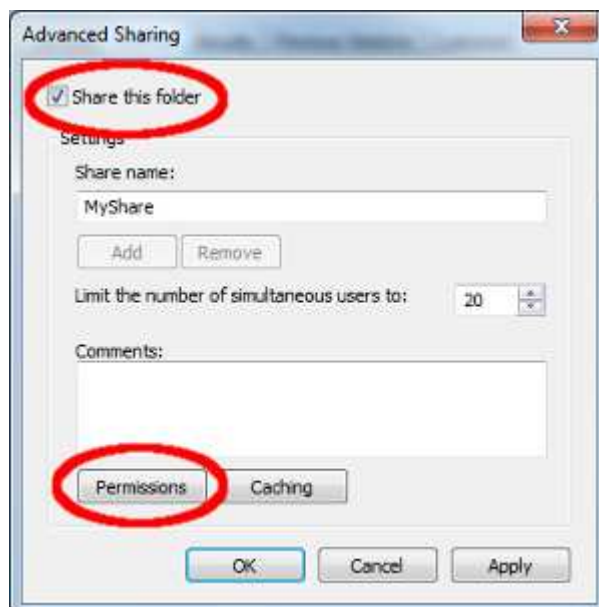
NOTE: For Windows Vista, click [Continue] if the [User Account Control] dialog box appears.



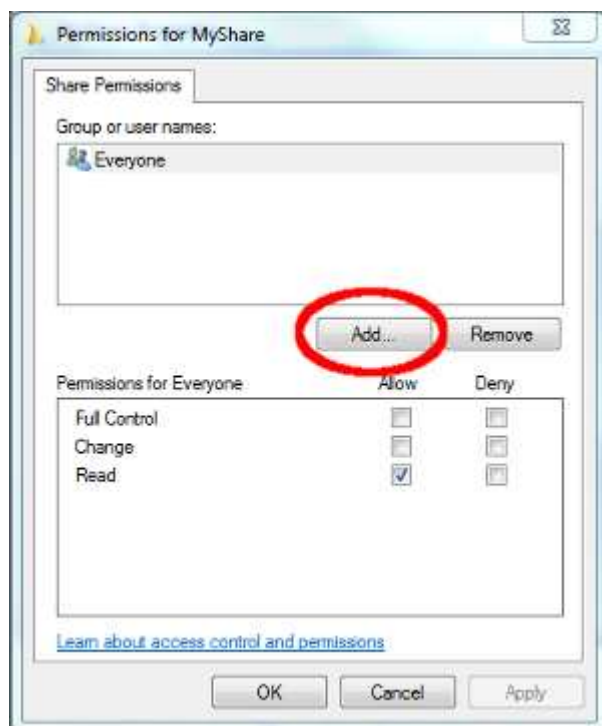
4. Select the [Share this folder] check box.
5. Enter a shared name in the [Share name] box.

NOTE: Write down this shared folder name because the shared folder name will be used in the next setting procedure.

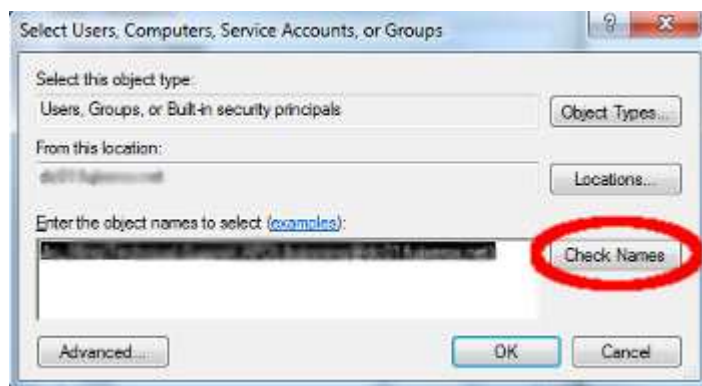
6. Click [Permissions] to create a write permission for this folder.



7. Click [Add].

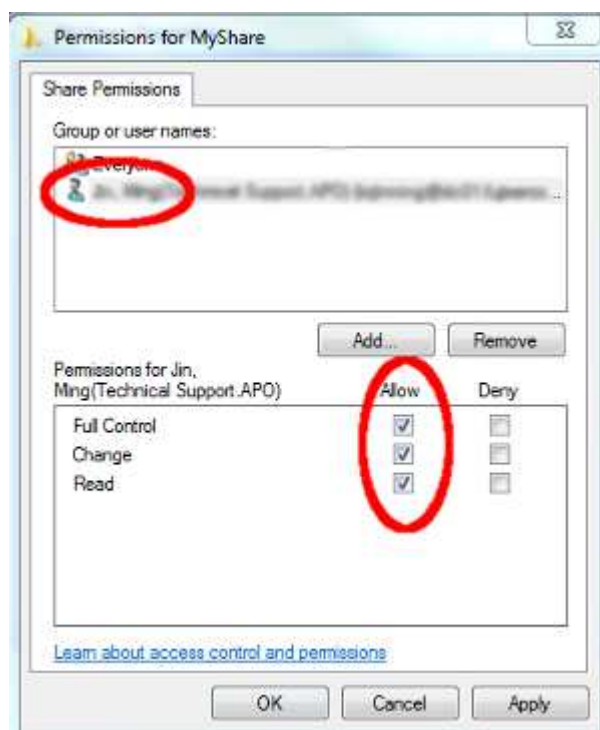


8. Click [Advanced] and then search user login name, or enter the user login name in the [Enter the object names to select] box and click [Check Names] to confirm. (Example of user login name: MySelf).



9. Click [OK].
10. Click the user login name that you have just entered. Select the [Full Control] check box.

NOTE: This will grant you permission to send the document into this folder.



11. Click [OK].
12. Click [OK] to exit the [Advanced Sharing] dialog box.
13. Click [Close].

NOTE: To add sub-folders, create new folders in the Shared Folder has been created.

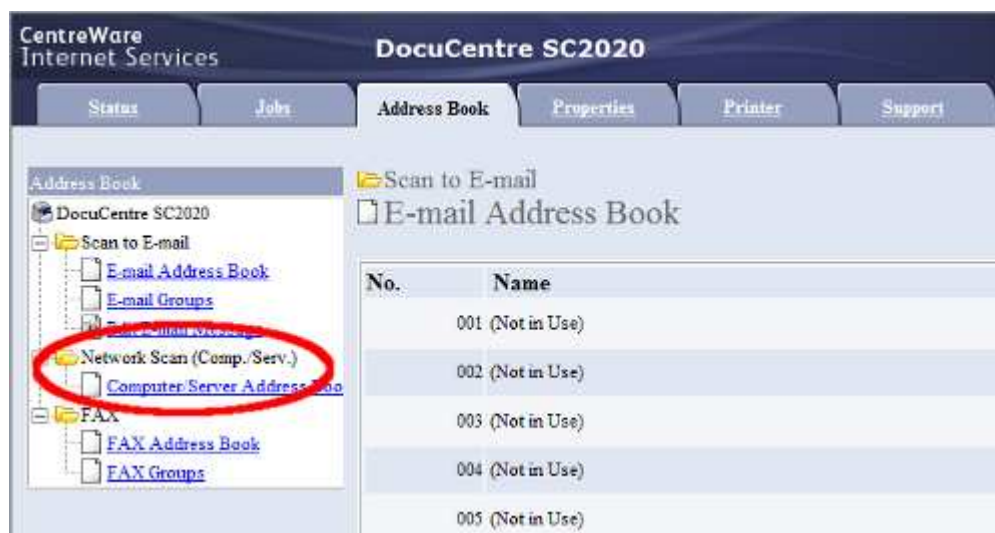
[Top]

Setting a destination using an Address Book:

1. Access to the CentreWare Internet Services(CWIS). See the **Related Items** below for additional information.

NOTE: The default user name is '11111'. The default password is 'x-admin' and must be entered in lower case letters. If the username or password has been modified or forgotten, contact your System Administrator.

2. Select the [Address Book] tab. The Address Book Screen is displayed.
3. Select the [Network Scan (Comp./Serv.) Folder on the left.
4. Select [Computer / Server Address Book].
5. Select a not in use address, and then click on the [Add].



6. Enter the following information.

- **Name:** Enter a name of the address.
- **Server Type:** Select Computer (SMB)
- **Host Address (IP Address or DNS Name):** Enter the server IP address.

NOTE: DNS Name is not recommended for this setting because it is easy to occur a domain error.

- **Port Number:** Enter numeric '139' from the keyboard.
- **Login Name** (if required by host): Enter the login name of the Server / Computer
- **Login Password:** Enter the login password of the Server / Computer
- **Re-enter Password:** Enter Password again
- **Name of Shared Directory:** Enter the Shared Folder's name on Server / Computer
- **Subdirectory Path (optional):** Enter the sub folder's name if necessary.

NOTE: Leave this field blank if store the scanned document in the Shared Folder directly without creating any sub folder.

8. Click on the [Apply] button.

NOTE: The 'Settings have been changed' message will be displayed.

Network Scan (Comp./Serv.)
Add Network Scan Address

No.

Name (Displayed on Printer)

Server Type Computer (SMB) ▼

Host Address (IP Address or DNS Name)

Port Number FTP (21)

Login Name (if required by host)

Login Password

Re-enter Password

Name of Shared Directory

Subdirectory Path (optional)

Apply Cancel Return

9. Close the browser window.

[Top]

Link to the Xerox Online Support Assistant: www.support.xerox.com